

## **PRIVACY POLICY**

Auxilium Tax aims to protect the privacy of clients and website visitors by adhering to current privacy legislation and practice. This Privacy Policy explains what we collect and how we use, disclose, transfer and store your information.

If there are any questions regarding this Privacy Policy you may contact us at [info@auxiliumtax.co.uk](mailto:info@auxiliumtax.co.uk).

### **Your rights**

You have a right to know about the personal information we hold about you. You also have a right to have your data corrected, transferred or deleted. Please address all your requests and/or queries about our data protection policy to us by emailing us at [info@auxiliumtax.co.uk](mailto:info@auxiliumtax.co.uk).

### **What information do we collect?**

This privacy notice tells you what to expect when this website collects personal information. It applies to information we collect about visitors to this website.

#### **'Traffic analysis'**

We monitor the popularity of pages on this site and the most common routes taken from page to page. This helps us to design areas which are of more relevance to our visitor preferences.

When someone visits this website we collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. We collect this information in a way which does not identify anyone. We do not make any attempt to find out the identities of those visiting this website. We will not associate any data gathered from this site with any personally identifying information from any source. If we do want to collect personally identifiable information through our website, we will be up front about this. We will make it clear when we collect personal information and will explain what we intend to do with it.

### **What do we use your information for?**

Any of the information we collect from you may be used for one or more of the following purposes:

- To personalize your experience
- To improve our website (Auxilium Tax continually strives to improve our website offerings based on the information and feedback we receive from our clients)

### **Legal basis - EU General Data Protection Regulation (GDPR)**

The processing of your data is either based on your consent or in case the processing is necessary for the performance of a contract to which you are a party, or in order to take steps at your request prior to entering into a contract.

If the processing is based on your consent, you may at any time withdraw your consent by contacting us using the contact information shown at the top of the page.

In order to enter into a contract regarding the purchase of Auxilium Tax Service, you must provide us with the required personal data. If you do not provide us with all the required information, it will not be possible to deliver the Service.

## Third parties

Auxilium Tax does not sell, trade or otherwise transfer to outside parties any personally identifiable information. Non-personally identifiable visitor information may be provided to other parties for marketing, advertising or other uses.

## Third party platforms and products

Auxilium Tax has official profiles on third-party sites (such as Facebook, Twitter and LinkedIn). This does not mean that Auxilium Tax endorses their products or services.

The terms, conditions and policies of third party platforms, including but not limited to those previously mentioned, also apply to any official Auxilium Tax profiles contained on those platforms. It is important that you adhere to third party terms and conditions as well those of Auxilium Tax. If there is any conflict between the two sets of terms and conditions then the third party terms and conditions shall prevail.

If you experience issues or any problems in trying to access an Auxilium Tax social media platform hosted on a third party platform, it is that platform's responsibility to fix such problems and Auxilium Tax is not legally responsible for this.

## Use of cookies

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.

The table below summarises the cookies we use:

| Cookie Name  | Type             | Expiry     |
|--|------------------|------------|
| JSESSIONID   | HTTP (necessary) | Session    |
| PHPSESSID  | HTTP (necessary) | Session    |
| beatSessionId  | HTML             | Persistent |
| beatSessionTs  | HTML             | Persistent |
| Bt   | Pixel            | Session    |
| Connect.sid  | HTTP             | Session    |
| Hs   | HTTP             | Session    |
| svSession  | HTTP             | Session    |
| Testcookie   | HTTP             | 2 years    |
| Wix_last_session_info_12e3e7fe4de63095aef854ad9f1851dc | HTTP             | 2 years    |
| Wix_visitor_analytics_12e3e7fe4de63095aef854ad9f1851dc | HTTP             | 2 years    |
| XSRF-TOKEN   | HTTP             | Session    |

## Your Consent

By using our site, you consent to this Privacy Policy.

## Changes to our Privacy Policy

If we decide to change our Privacy Policy, we will post those changes on this page, and update the Privacy Policy modification date below.

This Privacy Policy was last modified on 8 March 2018.

### **Complaint**

You may at any time lodge a complaint with a supervisory authority regarding Auxilium Tax collection and processing of your personal data. In the United Kingdom, you can lodge a complaint with the Information Commissioners Office (ICO).